

How do I submit my Social Insurance Number (SIN) to get a tax receipt

Julian Appel - 2023-06-28 - Payment

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As of the 2019 tax year the [Canada Revenue Agency \(CRA\)](#) requires your [Social Insurance Number \(SIN\)](#) be included on the tax receipt document. The Income Tax Act (ITA) requires us to make reasonable efforts to obtain the SIN. If you have general questions about tax receipts, please see our support article: [Tax receipt or T2202/T2202A Tuition and Enrolment Certificate Frequently Asked Questions](#)

You will only need to submit your social insurance number once. It will be securely stored and protected with advanced encryption and only used to generate tax receipts (T2202 tuition and enrollment certificates) for each tax year you took a course with us.

You can enter your SIN by logging into [My Account](#). From your My Account home screen, select **Profile** from the menu on the right and click **Edit**. The direct link to edit your profile is: